

# Isle of Man Depositors' Compensation Scheme

*Skeim Karraghey Coayl Lught-baih Argid*

Please print, sign and return this form to:

Isle of Man Depositors' Compensation Scheme  
PO Box 201  
Douglas  
Isle of Man  
IM99 1TR

FOR INTERNAL USE ONLY:	
DCS Ref	
Prepared by	
Date	
Reviewed by	
Date	
Completed	

Please complete steps (1) and (2).

(1) Identification of claimant, please identify the relevant claim details:

<b>Full Claimant Name:</b>	Name of Claimant
<b>DCS reference (if applicable and known):</b>	DCS_Reference
<b>Proof of Debt Reference (if applicable and known):</b>	Proof of Debt Reference
<b>KSF Account Number(s) (if known):</b>	Account 1
	Account 2 (if relevant)
	Account 3 (if relevant)
<b>Address at the time of initial DCS / EPS claim (if known). Or present address registered with the DCS / EPS (if known):</b>	Address Line 1
	Address Line 2
	Address Line 3
	Post Code / ZIP Code
<b>Current contact details including international dialling code:</b>	Email
	Telephone

(2) Confirmation of claimant address details:

\*The DCS will only issue cheques to a claimant who has either confirmed their address or provided the DCS with an updated certified or original proof of address.

	✓ / X
<b>If there is <u>no change</u> to the relevant claimant name and address presented above in (1) please confirm this by inserting a tick here and signing below:</b>	✓ / X
<b>If there is <u>a change</u> to the address in (1), please provide a certified proof of address, insert a tick here, and sign below to request a change in address: (An original proof of address will likely be accepted however it is unlikely to be returned).</b>	✓ / X
<b>Should you wish funds to be <u>paid to a different named party</u> to the known claimant in (1) please contact the DCS using its PO Box 201 address set out in full above, or use the contact details available at <a href="http://www.dcs.im">www.dcs.im</a></b>	

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

For individuals representing corporate and legal entities please attach suitable resolution of the board or entity, providing evidence of your authority to act.

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## Guidelines for Certification Requirements

**For information: You cannot certify your own documentation.**

**Please ensure all documentation provided is easily legible, no information is obscured and the document is clearly certified and only certified copies or the original documents are provided. Please note an original proof of address will likely be accepted however it is unlikely to be returned.**

**Certified Proof of Address** (no more than 6 months old):

- A recent bank account statement from a recognised bank, building society or Credit Card Company;
- A recent mortgage statement from a recognised lender;
- A recent rates, council tax or utility bill (not including a mobile telephone bill);
- Correspondence from an official independent source such as a central or local government department or agency in an equivalent jurisdiction;
- Photographic driving licence or national identify card containing their current residential address;
- For corporate entities, an in date and valid annual return or recent set of audited accounts;

**Certification must include:**

- The certifier should mark on the document "I hereby certify this to be a true and correct copy of the original document" and date the copy document (printing his/her name clearly in capitals underneath);
- Clearly indicate his/her position or capacity in which they are assigning;
- Name and details of regulatory body (if relevant);
- Provide contact details;

**Acceptable Persons for Certification:**

- A member of the judiciary, a senior civil servant, a serving police or customs officer;
- An officer of an embassy, consulate or high commission of the country of issue of documentary verification of identity;
- A lawyer or notary public, who is a member of a recognised professional body;
- An accountant who is a member of a recognised professional body;
- A company secretary who is a member of a recognised professional body;
- A director, secretary or board member of a trusted person as defined in the Isle of Man Anti-Money Laundering and Countering the Financing of Terrorism Code 2015 (as amended 2018);